



Board of County Commissioners Agenda Request

7A
Agenda Item #

Requested Meeting Date: August 25, 2020

Title of Item: Proposed 2021 - LLCC Budget

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Rich Courtemanche		Department: Land
Presenter (Name and Title): Rich Courtemanche - Land Commissioner		Estimated Time Needed: 15 min
Summary of Issue: The proposed 2021 LLCC budget will be presented to the Aitkin County Board of Commissioners. Handout will be provided to the Board on August 25, 2020.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Providing an overview and the opportunity for County Board comments		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

		2020 Adopted		2021 Proposed Budget (with groups, Wendie's edition)		2021 Proposed Budget (without groups, maintenance)		2021 Proposed Budget (without groups, maintenance and administrator)	
		Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue
ADMINISTRATION									
Overnight Programs Revenue	Program Fees (60% of Overnight Reservations Rate)				\$351,188.60				
Day Programs Revenue	Program Fees (determined by Day Program reservations)				\$500.00				
	19-521-000-5751 Unrestricted Contributions		\$2,500.00		\$2,500.00		\$1,000		\$1,000
	19-521-000-5762 Restricted Contributions		\$0.00		\$0.00		\$0		\$0
	19-521-000-5840 Miscellaneous Income		\$2,000.00		\$75,600.00		\$75,000		\$75,000
	19-521-000-5861 Insurance Proceeds/Dividends		\$4,576.00		\$4,576.00		\$4,576		\$4,576
Additional Revenue	19-521-000-5884 Commissary Sales Non Taxable		\$28,000.00		\$28,000.00		\$0		\$0
	19-521-000-5885 Commissary Sales Taxable		\$18,000.00		\$18,000.00		\$0		\$0
	19-521-000-6101 Salaries-Full Time	\$63,223.20		\$260,107.84		\$49,642		\$114,599	
	19-521-000-6102 Salaries-Part time			\$22,912.25					
	19-521-000-6150 Health Insurance-Employer	\$6,843.00		\$48,426.00		\$17,981		\$25,749	
	19-521-000-6148 Employer HSA Contribution	\$2,260.00		\$13,300.00		\$3,260		\$5,520	
	19-521-000-6152 Life Insurance-Employer	\$93.00		\$355.00		\$93		\$150	
	19-521-000-6154 Long Term Disability-Employer	\$127.00		\$714.00		\$119		\$297	
	19-521-000-6155 Long Term Disability-Employee	\$0.00		\$0.00					
	19-521-000-6159 PERA Co-or 7.5%	\$4,741.74		\$21,226.51		\$3,262		\$8,134	
	19-521-000-6124 Medicare-Employer 1.45%	\$916.74		\$17,547.25		\$631		\$1,573	
	19-521-000-6165 FICA-Employer 6.20%	\$3,919.84		\$4,103.79		\$2,697		\$6,928	
	19-521-000-6353 Workers Compensation	\$88.00		\$0.00		\$0		\$0	
	19-521-000-6234 Background Check Fees	\$0.00		\$0.00		\$0		\$0	
Staff Expenses	19-521-000-6272 Physical Examinations	\$0.00		\$0.00		\$0		\$0	
	Overtime			\$600.00		\$0		\$0	
	19-521-000-6208 Training/Education	\$2,050.00		\$2,050.00		\$0		\$0	
Training and Travel Expenses	19-521-000-6330 Transportation/Travel/Parking	\$1,000.00		\$1,000.00		\$0		\$0	
	19-521-000-6332 Hotel/Motel Lodging	\$250.00		\$250.00		\$0		\$0	
	19-521-000-6340 Meals Reimbursed Non-taxable	\$200.00		\$200.00		\$0		\$0	
	19-521-000-6231 <u>Services, Labor, Contracts</u>	\$28,720.00		\$28,720.00		\$11,460		\$11,460	
	19-521-000-6250 Telephone/Internet	\$8,400.00		\$8,400.00		\$8,400		\$8,400	
	19-521-000-6254 <u>Utilities</u>	\$42,900.00		\$42,900.00		\$32,900		\$32,900	
	19-521-000-6255 Garbage	\$1,200.00		\$1,200.00		\$420		\$420	
	19-521-000-6352 Insurance-Auto/Equip/Liability	\$10,440.00		\$10,440.00		\$10,440		\$10,440	
	19-521-000-6374 Auto & Trailer License	\$100.00		\$100.00		\$100		\$100	
Services and Fees Expenses	19-521-000-6240 Dues/Assoc. Fees	\$1,606.00		\$1,606.00		\$1,240		\$1,240	
	19-522-000-6217 Credit Card Fees	\$1,500.00		\$1,500.00		\$0		\$0	
	19-521-000-6405 Office & Computer Supplies	\$1,000.00		\$1,000.00		\$0		\$0	
Admin Supplies Expenses	19-521-000-6205 Postage	\$400.00		\$400.00		\$0		\$0	
	19-521-000-5896 Postage Reimbursement					\$0		\$0	
Marketing and Sales	19-521-000-6230 Marketing, Promotion	\$4,684.00		\$4,684.00		\$0		\$0	
	19-521-000-6400 <u>Commissary Items</u>	\$23,000.00		\$23,000.00		\$0		\$0	
Administration Totals		\$209,662.51	\$55,076.00	\$516,742.63	\$480,364.60	\$142,645	\$80,576	\$227,910	\$80,576
Net		-\$154,586.51		-\$36,378.04		-\$62,069		-\$147,334	

